

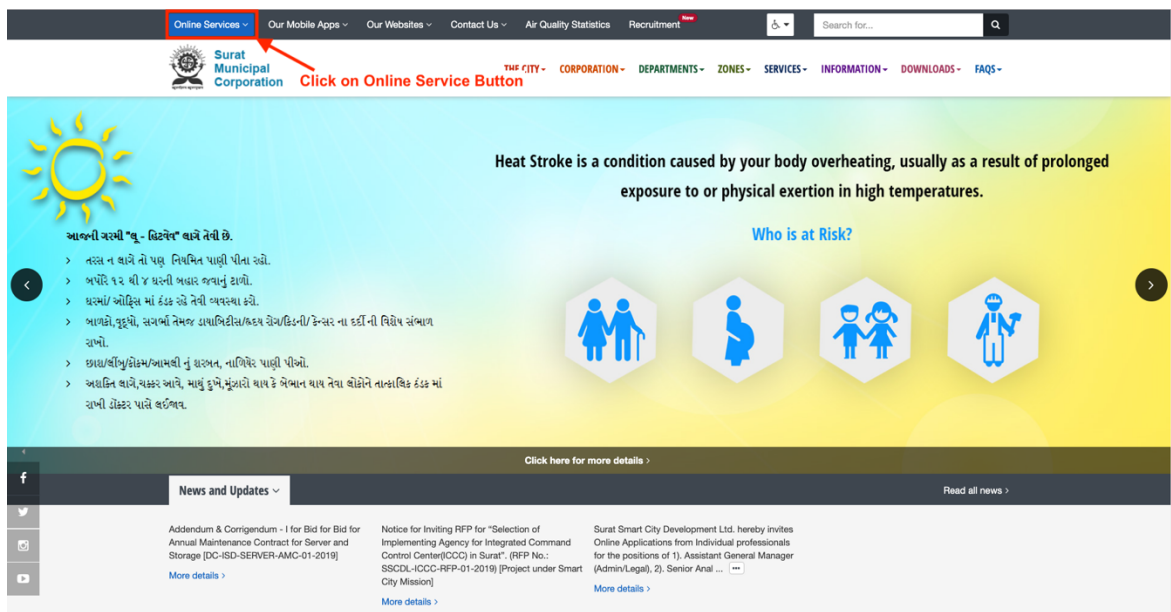
User Manual for Create Account

Please follow the following Steps to Create Account

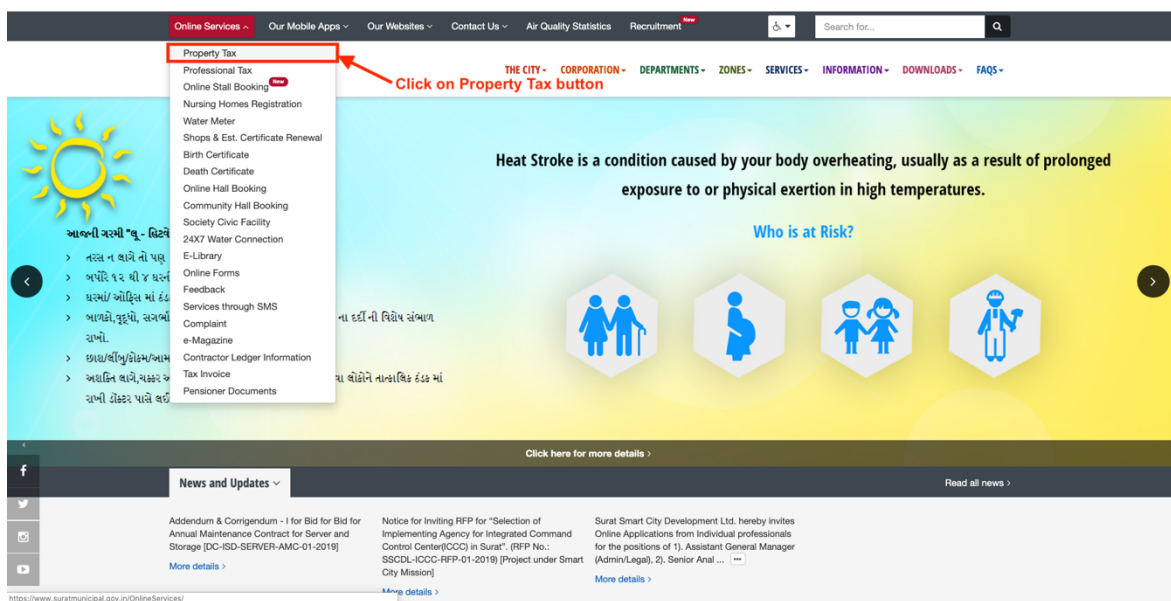
Step 1 : Open your web browser.

Step 2 : Enter Below URL in Search URL filed.
<https://suratmunicipal.gov.in/>

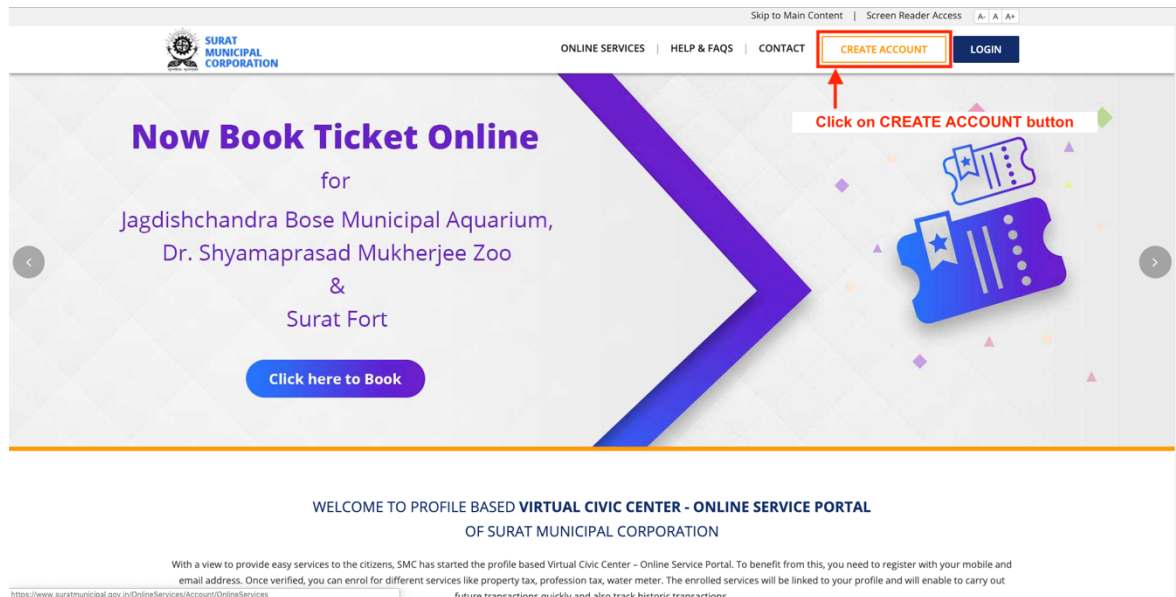
Step 3 : Click on Online Service button.
Please view below Image



Step 4 : Click on Property Tax button.
Please view below Image



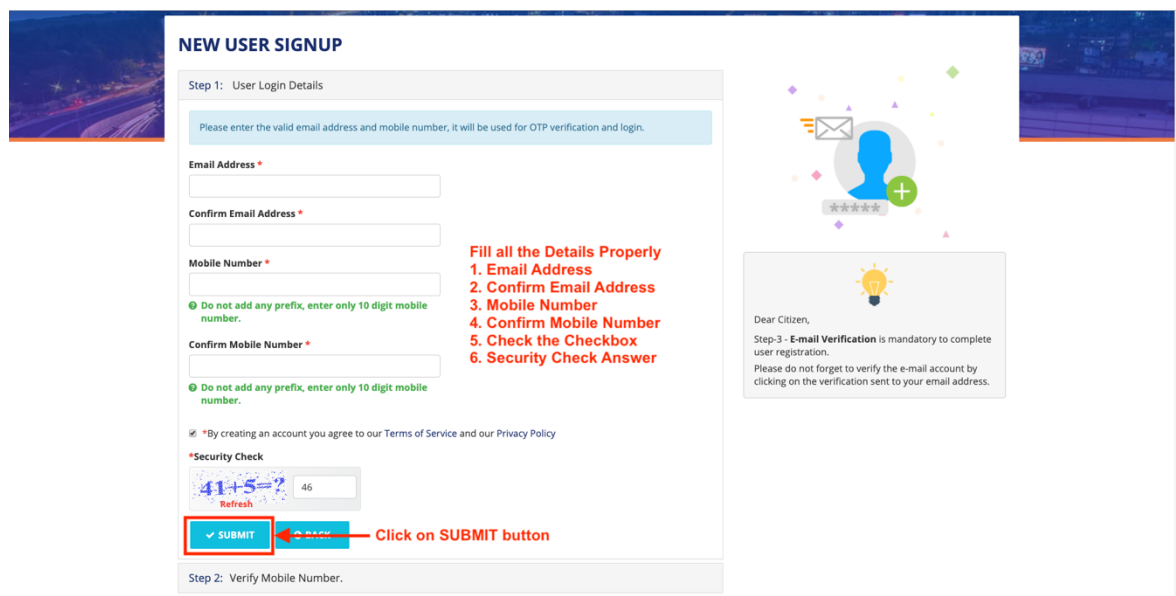
Step 5 : Click on **CREATE ACCOUNT** button.
Please view below Image



Step 6 : Enter all the Details Properly.

1. Enter your email address
2. Confirm your email address again
3. Enter your mobile number
4. Confirm your mobile number again
5. Click on Checkbox to agree our Terms of Service
6. Enter Security Check answer

Click on SUBMIT button
Please view below Image



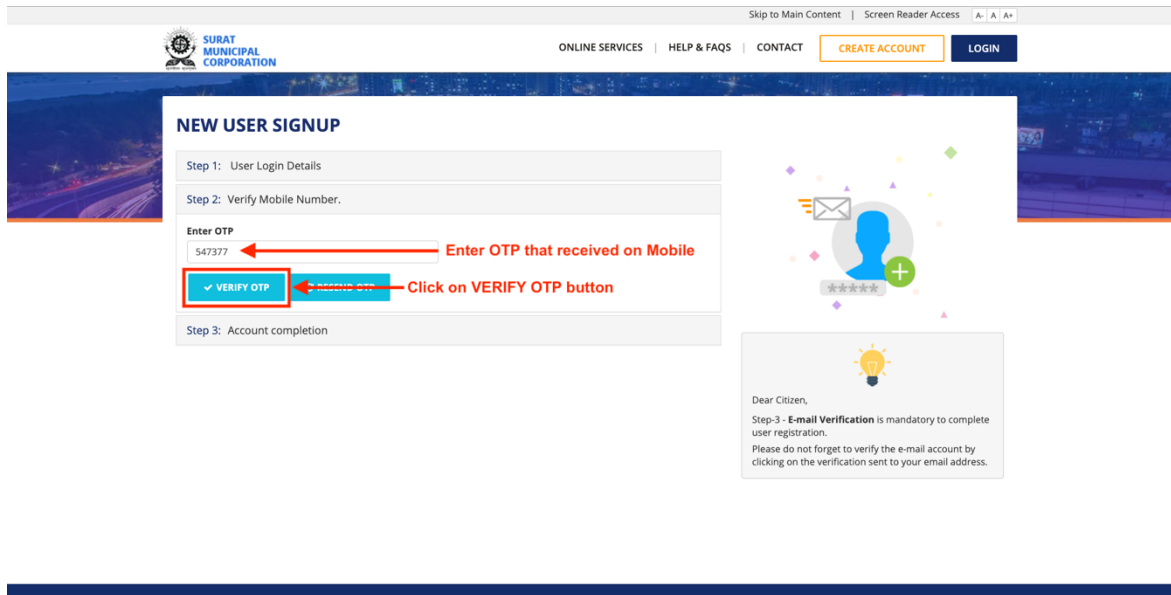
Step 7 :

Enter OTP

Please enter OTP that is received on your entered mobile number

Click on VERIFY OTP button

Please view below Image



Step 8 :

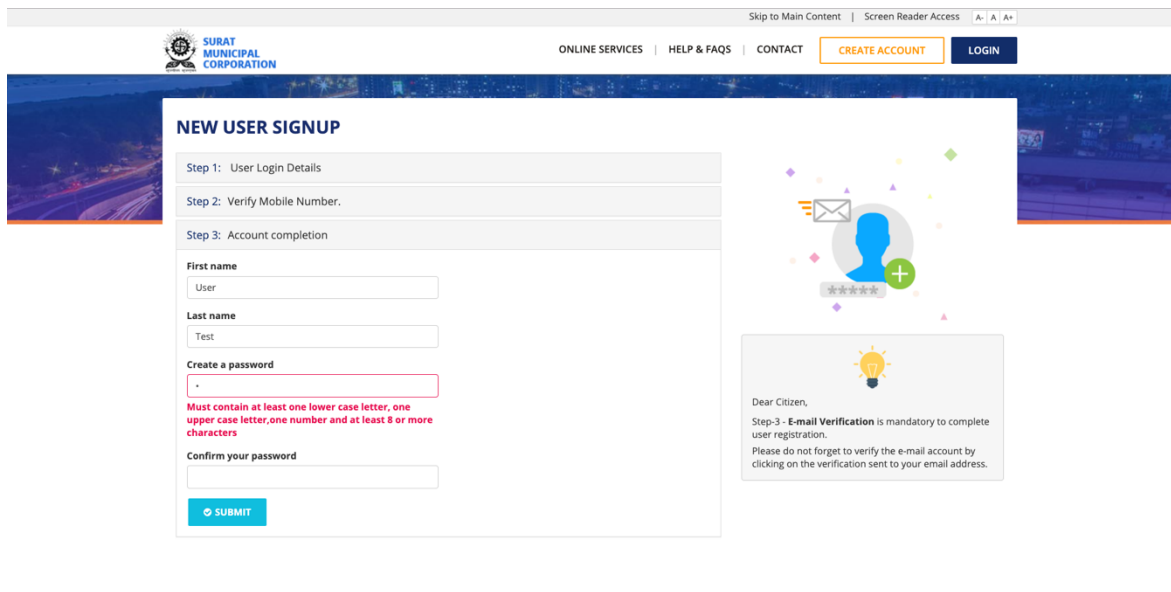
Enter all the Details Properly.

1. Enter First and Last Name
2. Enter your new Password and Confirm your new Password
(**Note :** Password must contain at least one lower case letter, one upper case letter, one number and at least 8 or more characters.)

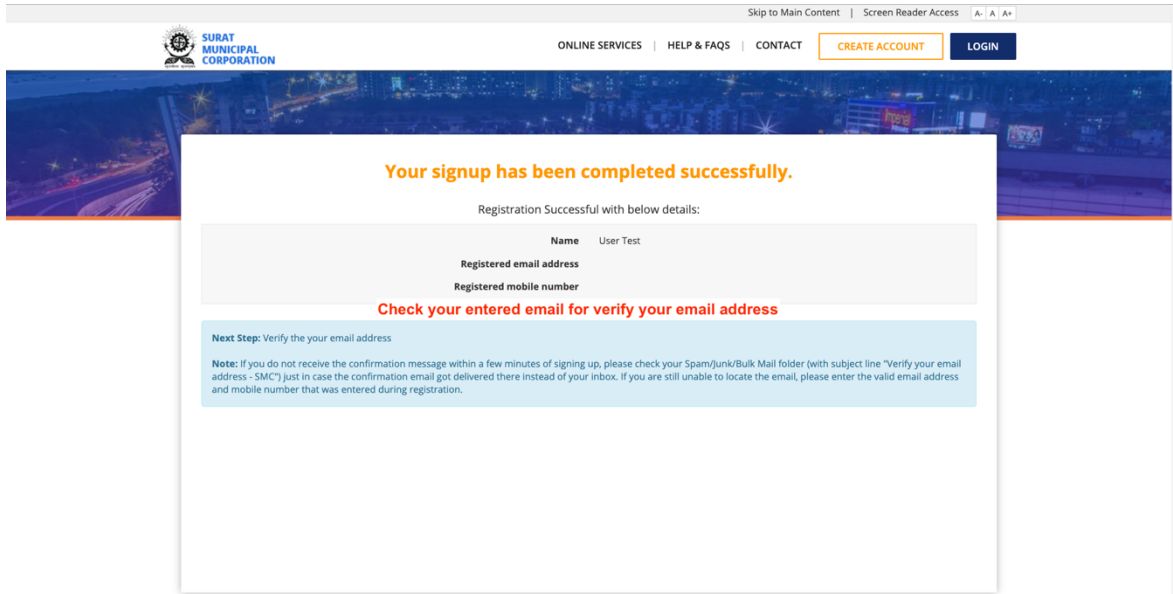
Example : Surat123

Click on SUBMIT button

Please view below Image

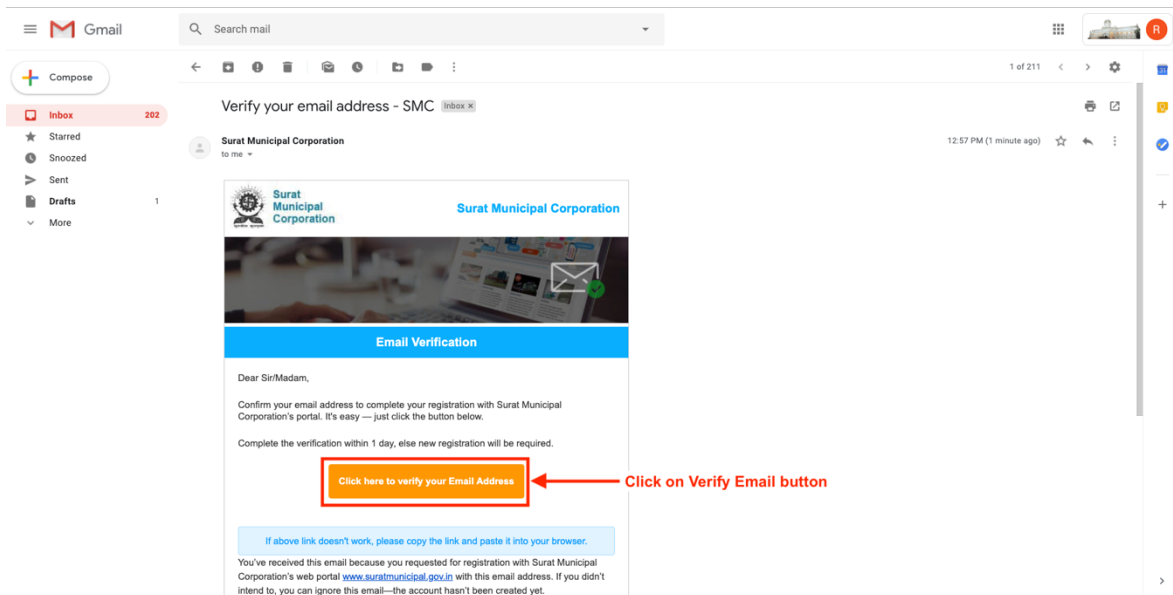


Step 9 : **Your signup has been completed successfully.**
Please view below Image



Step 10 : **Check your entered email address.**
Please find email with Subject Line “Verify your email address - SMC”

Click on Verify your Email Address button
Please view below Image



Step 11 : **Your email address verified successfully with Us.**
Now you will be able you access all SMC Services.
Please view below Image

